



HANDBOOK FOR INTERNATIONAL STUDENTS

國際學生手冊

- To KSU's incoming international students, welcome to our family!
- For your convenience on preparation to study in Taiwan and in KSU, we provide the "Handbook for International Students" for you in advance.



OUTLINE

1. Immigration Laws Introduction
2. Scholarship Information
3. Work Permission
4. National Health Insurance
5. Other Useful Information



Immigration Laws Introduction



APPLICATION INFORMATION FOR ALIEN RESIDENT CERTIFICATES

New students (1 st year) Assisted by international office	From 2 nd year Done by each student
<ul style="list-style-type: none">• Foreigners holding resident visas should apply for Alien Resident Certificate (ARC) within 15 days after arrival	<ul style="list-style-type: none">• Notice the deadline of your ARC• Make sure to renew your ARC before leaving Taiwan for vacation• Renew application: Online/ local service center of NIA in person



APPLICATION INFORMATION FOR ALIEN RESIDENT CERTIFICATES

Required documents:

1. An application form
2. One photo
3. passport
4. Related documents

ex: Studying : Student ID card or certificate of enrollment (students applying for the first time may present notice of admission).

Processing time: Within 10 working days.

Fees : One year term: NT\$1,000.



PENALTIES FOR VIOLATIONS OF THE IMMIGRATION ACT

Will be fined if

- Fail to apply for ARC within 15 days
- Not carrying ARC (apply for a new one if it is lost or damaged before deadline)
- Fail to update the address within 15 days
- Fail to renew ARC before overdue





SCHOLARSHIP FOR INTERNATIONAL STUDENTS

Bachelor and Master students only
Not available for Doctoral students

SCHOLARSHIP INFORMATION:

KSU International Elite Scholarship is provided to every new international bachelor/master student in the **1st** year.

-tuition fee 30-40% deducted

Type of Scholarship		Eligibility			Scholarship content	
		Average Grades	Moral Conduct Grades	Ranking in the Class	Tuition	Accommodation
1	KSU Board Chairman Scholarship	90	80	Top 10%	Fully waived	N/A
2	KSU International Elite Scholarship	Bachelor 70/ Master 80	80	N/A	30-40% deducted	N/A

From the 2nd year, students have to apply for the scholarship themselves.

Applicants will be evaluated according to the semester average grades.



SCHOLARSHIP APPLICATION:

Type of scholarship & respective qualifications:

Type of Scholarship		Eligibility			Scholarship content	
		Average Grades	Moral Conduct Grades	Ranking in the Class	Tuition	Accommodation
1	KSU Board Chairman Scholarship	90	80	Top 10%	Fully waived	N/A
2	KSU International Elite Scholarship	Bachelor 70/ Master 80	80	N/A	30-40% deducted	N/A

Notice: applicants/scholarship owners should not have any records of breaking school rules if there are too many applications, applicants will be evaluated and sorted according to their academic performance.

Application period for **students enter in September**:

from the beginning till the end of **May**

(scholarship for whole academic year/can not apply in the following semester)

Announcement:

1.KSU website>International office>bulletin

2.Oia Ksu Facebook/ Line Group

Students fail to reach the standard or apply for the scholarship will have to pay full tuition and accommodation fees.



Work Permission



WORK PERMISSION:

Online Application:

<https://ezwp.wda.gov.tw>

Handling Fee:

NT\$100

Regulations:

Working hours

No more than **20 hours** per week **during semester**
(excluding summer and winter vacation)

Please note that if you hold a job without applying for a work permit, you may be fined **NTD 30,000** to **NTD 150,000** and ordered to leave the country immediately!



National Health Insurance



NATIONAL HEALTH INSURANCE

Qualifications:

- Continuous stay for 6 months in Taiwan with no more than 1 trip abroad (less than 30 days)

Fees:

- 4,494 for 6 months



Living in KSU and Taiwan



KSU Map



一樓洗手間 1F Restrooms	書局 Bookstore
哺集乳室 Breastfeeding Room	咖啡館 Coffee Shop
求救電話 Emergency Phone	餐廳 Restaurant
AED自動心臟電擊器 AED(Automated External Defibrillator)	便利商店 Convenience Store
無障礙車位 Handicapped Parking	機車停車場 Motorcycle Parking
汽車停車格 Car Parking	公車站牌 Bus Station
	電梯 Elevators

ADMINISTRATION INFORMATION

3rd Floor

Office of International and Cross-Strait Affairs

2nd Floor

Student Life Guidance Section

Student Counseling Center

1st Floor

**Hygiene And
Health Care Section**

- School doctor
(12:00-13:00, Mon.-Fri.)

Cashier

Registration & Transcripts

BANKING INFORMATION

Able to open an account after obtaining ARC

Land Bank

- **Branch**

Yongkang Branch

- **Address**

No. 20, Zhongshan S. Rd.,
Yongkang Dist., Tainan City

- **Tel**

+886-6-2321-171



Taiwanese Currency

The Unit of Taiwanese Currency is Taiwanese dollar (NT.) in English and 元 (Yuan) in Chinese.

1 元(NTD 1)



5 元(NTD 5)



10元(NTD 10)



50元(NTD 50)



Banknote in Taiwan

NTD 100



NTD 500



NTD 1,000



Shopping for Daily Supplies Warehouse

Carrefour
家樂福

<http://www.carrefour.com.tw/>

Geant
愛買

<http://www.fe-geant.com.tw/>

COSTCO
好市多

<http://www.costco.com.tw/eng/index.htm>



Hypermarket



全聯(PX Mart)

<http://www.pxmart.com.tw/>



Small-North 小北百貨

<http://www.small-north.url.tw/>

俗俗的賣
(Su-Su De Mai)



24hrs Always OPEN~~ 7-ELEVEN



Health and Beauty Retail Stores



POYA 寶雅 <http://www.poya.com.tw/>



WATSONS 屈臣氏
<http://www.watsons.com.tw/>

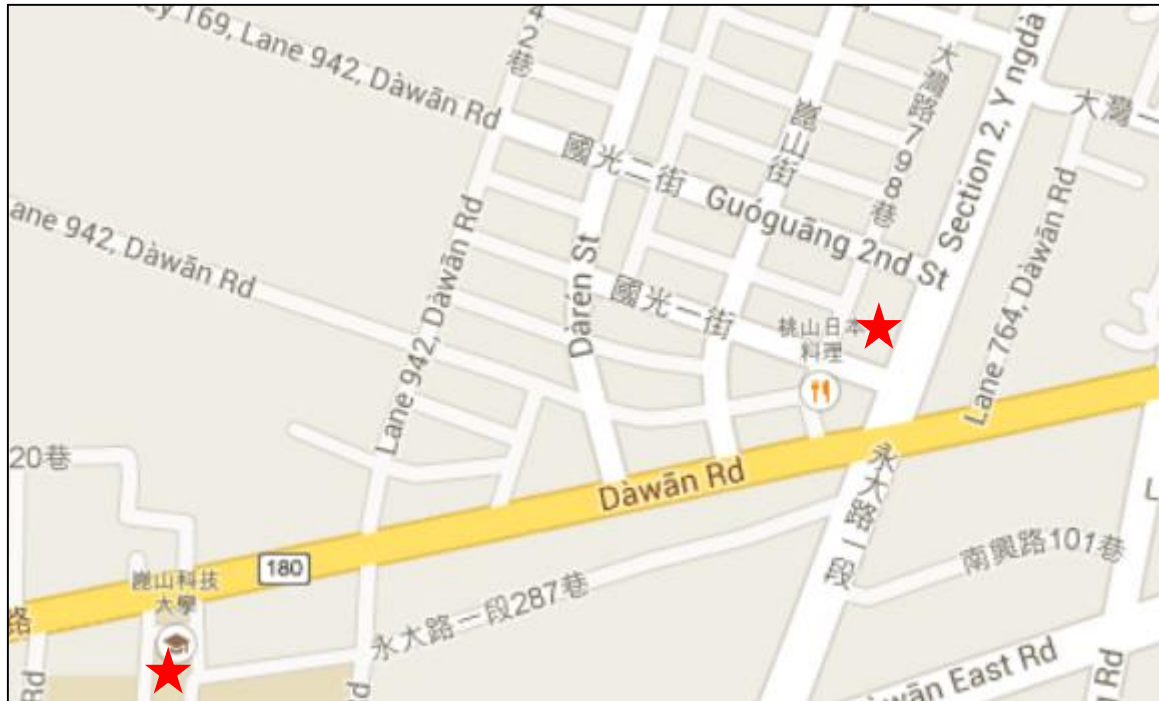


COSMED 康是美
<http://www.cosmed.com.tw/>



Chunghwa Post Office Nearby

Yongkang Kunshan Post Office (Tainan Branch 43)



Address:
No. 3, Sec. 2,
Yongda Rd.,
Yongkang Dist.,
Tainan City
Tel:
+886-6-2715-182



- City Bus No. 2



Useful Phone Number

Emergency Numbers (Free Service)	Fire, Ambulance	119
	Police	110
KSU 24 Hrs Emergency Numbers		06-205-0354
Office of International and Cross-Strait Affairs		06-205-0659



KIND REMINDERS

Parcel devilry

- Country (better in Chinese)
- Chinese name
- Name of dormitory + room number
- Phone number
- Pay in advance

Attendance

- Remember to ask for leave if you can not attend
- Can be made up afterwards
- May have effects on **average grades**
- **Check your courses**
- **Paper confirmation before mid-term**



Thank You



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